



COVID-19 – Managing Social Distancing on Worksites

This information is provided to minimise the risk of exposure to Covid-19 on all our worksites.

- 1. How will we ensure the governments direction of social distancing is met on site at all times?**
 - Limit access to any site to essential workers involved in the work activity on that given day
 - Apply 1 person per 4m² rule for work being undertaken in internal spaces where possible if this is not able to be met in a smaller space PPE will be worn and appropriate ventilation to the internal space.
 - Limit external visitors or third parties (e.g. inspections, other trades) – Trades and Suppliers to book in times to attend site and call ahead to our office 0457 326981
 - We will provide all necessary clear work zones and stations for dedicated tasks where possible outside with social distance.

- 2. How will we ensure the governments self-isolation rules are met at all times?**
 - Keeping any person displaying symptoms away from sites until the symptoms have passed or a negative test is provided to the site supervisor or our office enquiries@cbrqld.com
 - Enforcing 14day self-isolation policy for anyone returning from overseas or from interstate
 - Keeping any person who has been in close contact with anyone from overseas, interstate or displaying symptoms off site and required to self-isolate for 14 days.

- 3. How will we ensure adequate hygiene facilities are provided on site for all workers?**
 - Provide all staff hand soap, water, multipurpose spray, paper towel, disposable cloths and hand sanitiser where possible in their Utes for use on all worksites
 - Implement regular handwashing schedules, before, during and after site access
 - Regular cleaning and disinfecting common areas
 - Cleaning of all tools/plant and equipment before and after each use
 - Increase ventilation on work sites by opening doors and windows

- 4. How will we ensure all staff have appropriate PPE?**
 - All our staff are provided with access to PPE including gloves, masks and eye protection

- 5. How will we manage scheduling to minimise overlaps and numbers of people on site?**
 - Implementing a maximum of 2 workers at all times in any internal workspaces
 - Scheduling sub-trades and deliveries by suppliers in different workspaces
 - Scheduling site inspections when workers have gone on a break or finished in that workspace
 - Scheduling staff breaks so no large groups in one area

- 6. How will we facilitate site inductions and updates on the government requirements and Covid-19**
 - All inductions prior to permitting anyone on site
 - Regular toolbox meetings to enable staff to stay informed followed by email
 - Advise all workers of the steps that will be taken should a person on their site become unwell with the virus or if they become unwell the procedure to call the site supervisor or office 0457 326981 or enquiries@cbrqld.com

- 7. Managing the customer by?**
 - Confirming by phone before work commences that nobody on that site has been in contact with someone overseas or interstate or showing signs of symptoms or has the virus.

- 8. When we will stop works or close our business?**
 - If our staff/client or working community where we have been working has become unwell with symptoms, or been in contact with someone who has the virus or is displaying symptoms
 - If government policy changes and we are no longer an essential trade or we are told to go into lockdown, or we feel there is a risk to our staff, clients, sub-contractors and suppliers.